



## **PARISH COUNCILS' FORUM**

**THURSDAY 15TH APRIL 2010**  
**AT 6.30 P.M.**

**COUNCIL CHAMBER, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE**

Copies of the Parish Councils' Forum Agendas, Reports and Minutes are available on the Council's web-site at [www.bromsgrove.gov.uk/pcf](http://www.bromsgrove.gov.uk/pcf)

### **AGENDA**

1. Apologies for absence
2. Minutes of the last meeting of the Parish Councils' Forum held on 28th January 2010 and matters arising (Pages 1 - 8)
3. Presentation by Mr. A. Coel, Strategic Housing Manager  
  
"Identifying the need for rural housing and the part played by the rural housing enabler."
4. Parish Councils' Charter - update  
  
The Parish Council Charter will be considered at the meeting of the Council on 21st April 2010. The references within the Charter to the Local Neighbourhood Partnerships have been deleted now that they have ceased.  
  
The Forum also needs to determine the membership of a Parish Council Charter Sub-Group.
5. Standards for England guidance: Notifications to parish and town councils concerning complaints about their members and the Standards Committee (England) Regulations 2008 (Pages 9 - 10)
6. Electoral Services / Parish Council Casual Vacancies (Pages 11 - 12)
  - (a) **General Election**

The Parliamentary General Election is to be held on Thursday 6th May 2010. The critical timetable dates are as follows:-

- Nomination of candidates for the General Election must be received by 5.00 p.m. on Tuesday 20 April
- Registration applications must be received by 5.00 p.m. on Tuesday 20 April
- Applications for a postal vote or changes to existing arrangements must be received by 5.00 p.m. on Tuesday 20 April
- Postal ballot papers will be issued 23 - 30 April
- Applications to appoint a proxy (someone who can vote on your behalf) must be received by 5.00 p.m. Wednesday 27 April
- Hours of Poll are 7.00 a.m. to 10.00 p.m. on Thursday 6 May

Registration and Voting Applications available on our Websites  
**[www.bromsgrove.gov.uk](http://www.bromsgrove.gov.uk)** or **[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)**

Helpline: 01527 881 421

Email: [elections@bromsgroveandredditch.gov.uk](mailto:elections@bromsgroveandredditch.gov.uk)

(b) Community Governance Review - Lickey End Parish Council

The Electoral Matters Committee meets on 12th April 2010 to approve the Terms of Reference for the Community Governance Review of Lickey End Parish Council to include the form of consultation process, the timetable and consultation leaflet.

(c) Parish Casual Vacancy Summary

Attached.

7. Question re: Council Tax / Precept calculation

*"It is noted that the District Council 'surcharge' 10% over the declared precept."*

(Note: This item has been added at the request of Mr. C. W. Bateman, Lickey End Parish Council.)

K. DICKS  
Joint Chief Executive

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8th April 2010